

**MINUTES FOR SPECIAL MEETING
OF THE NEW MEXICO LIVESTOCK BOARD
MEEMS AUDITORIUM
MUSEUM OF INDIAN ARTS & CULTURE
WEDNESDAY, FEBRUARY 12, 2014
CONVENE AT 9:30 A.M.**

Call to Order by Chairman Sauble at 9:30 a.m.

Members present were: Bill Sauble, Don (Bebo) Lee, Bob Frost, David Kincaid, Donald Martinez, Kevin Elfering and Jerrod Harral. Telephonic: Effie Walker.

Absent members were: Loren Horton.

NMLB Staff members present were: Ray Baca, NMLB Executive Director, Shawn Davis, Allison Hedgecock, Dr. Martinez, Ron Hofius, Julie Gauman, Andrew Silva, Priscilla Pena-Johnson:

Guests attending were: Lynn Montgomery, Coronado SWCD.

Approval of last board meeting minutes:

Mr. Frost moved that the minutes from the December 13, 2013 meeting be approved as presented. Chairman Sauble seconded the motion. Motion carried.

Adoption of Open Meetings Resolution 2014:

Mr. Kincaid moved to approve the adoption of the 2014 Open Meetings Resolution. Mr. Harral seconded the motion. Motion carried.

Estrays:

Only two estrays. Mr. Baca stated estrays as outlined were investigated and both recommended for ratification. Mr. Frost moved to ratify the recommended estrays. Mr. Elfering seconded the motion. Motion carried.

Director's Report:

Mr. Ray Baca updated the board on the activities of the NMLB – policies and procedures completed; making contact with Texas Veterinarians; SEP Form being used in lieu of CVI but working well. Staff is in discussion with building management to review terms of lease. Executive Director working with Corrections Department on storage space. Licensing for Horse Rescues supposed to be done in January; this is not feasible. Dr. Martinez, State Veterinarian, stated this is scheduled for completion in a few weeks. Priscilla Pena- Johnson – the agency is participating in 2014 Governor's Internship Program. Inspector postings have closed; testing should start mid-March. Reviewing internal alignment issues which occurred due to promotions of Inspectors upon graduation from Law Enforcement Academy.

Ron Hofius – IT Update: new equipment tough books with printers distributed within the next two years. Thermal printers tested record will last. Rerecord Update: POS has been installed. Call center for Entry Permits is up 7 days a week/24 hours a day. Inspectors can now invoice producers for inspections; producers can pay on line or mail check to office.

Deputy Director's Report:

Area Supervisor Shawn Davis presented the statistics report to the Board. Complaints without identification are not responded to. Complaints are reviewed by Executive Director and forwarded to inspector for investigation only after information is verified.

Financial Report:

Chief Financial Officer, Andrew Silva, presented the financial report to the Board. Reviewed audit findings. Findings have been or are being corrected. Provided update on budget and special appropriations.

Disposal of State Vehicles:

Recently 5 vehicles were sold by the agency in a silent bid process. Board approval is required for disposal of state owned vehicles. The agency requests approval of ten additional sales. The process was outlined by Mr. Baca. Mr. Elfring moved to approve the disposal of state owned vehicles. Mr. Harral seconded the motion. Motion carried.

State Veterinarian Report:

Presented information on the contraception of wild horses with PZP Immunocontraceptives. The administration through feed is still being explored.

Public Comment:

Mr. Lynn Montgomery with Coronado SWCD regarding feral horses and the NMLB response. Mr. Montgomery thanked Mr. Baca and inspectors for their swift, professional response. Also spoke of supporting SB 230.

Closed Executive Session:

At approximately 11:30 am Chairman Sauble moved that the board go into executive session pursuant to NMSA 1978 10-15-1(H)(7) to discuss the process to address Governor Exempt Position. Mr. Kincaid seconded. A roll call vote was taken.

Kevin Elfering-yes

David Kincaid-yes

Bob Frost-yes

Bebo Lee- yes

Donald Martinez- yes

Jarrold Harral-yes

Motion Carried.

At approximately 12:15 pm Mr. Sauble moved to return to open session; seconded by Keven Elfring. A roll call vote was taken with all members in the affirmative. Chairman Sauble stated

that the only matters discussed in executive session were limited to that specified in the motion for closure.

Action taken: Committee was formed to review applications for Governor Exempt position. Committee is comprised of Chairman Sauble, Mr. Jarod Harral and Mr. Bebo Lee. Board members have until March 3, 2014 to submit resumes to committee. Telephonic meeting planned on March 5, 2014, to approve names for submission. Selection will be made at April 21, 2014, board meeting. Motion to approve made by Chairman Sauble, seconded by Mr. Kincaid. Roll call vote taken.

Kevin Elfering-yes
David Kincaid-yes
Bob Frost-yes
Bebo Lee- yes
Donald Martinez- yes
Jarrod Harral-yes
Effie Walker – yes.
Motion carried.

Other Business:

Update from Mr. Baca on Placitas. Rescues must be licensed and they must be registered.

Mr. Baca recommended that the board form a Finance Committee made up of members of the board to review finance reports. Committee formed consisting of Mr. Horton, Mr. Elfring and Chairman Sauble.

There being no further business, Mr. Kincaid moved to adjourn the meeting at 12:35 p.m. Mr. Harral seconds the motion. Motion carried. Meeting adjourned.

Bill Sauble
3/5/14